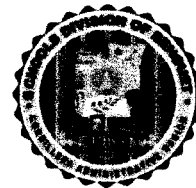


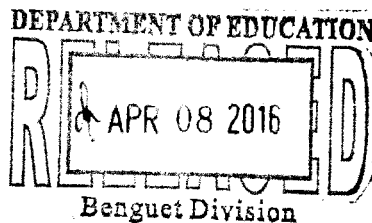
Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
2601 Stockfarm, Wangal, La Trinidad, Benguet



April 8, 2016

DIVISION MEMORANDUM

No. 068 s. 2016



**TO: OIC-Asst. Schools Division Superintendent
Division Chief Supervisors
Education Program Supervisors
Public Schools District Supervisors and Coordinating Principals
Elementary School Heads (Principals, Head Teachers and Teachers In-Charge)**

Subject: Conduct of 2016 Public Elementary School Principals Association (PESPA)- Benguet Chapter Leadership Congress/Training

1. To further enhance the school leadership skills and competence and strengthen the working relationship of the Elementary School Heads in the Division and to ratify the PESPA-Benguet Chapter Constitution and By-laws, a **three-day live-out PESPA Leadership Congress /Training** shall be conducted on **April 20-22, 2016** at **La Trinidad Municipal Gymnasium, Km.5, La Trinidad, Benguet**.
2. Participants to the congress are Elementary School Principals, Head Teachers and Designated Teachers In- Charge (TICs) in the Division.
3. A registration fee of **Four Hundred Fifty Pesos (Php 450.00)** shall be collected from each participant to defray cost of 4 meals, 5 snacks, rental of a spacious venue, certificates of participants and resource speakers, and other operational and incidental expenses.
4. Registration fee and travel expenses to be incurred in this activity may be charged against School MOOE and other local funds subject to accounting and auditing rules and regulations.
5. Training design including conference matrix is an attachment to this memorandum.
6. Widest dissemination of this memorandum is desired.


FEDERICO P. MARTIN, Ed.D., CESO VI
Schools Division Superintendent

To be included in the perpetual index
Under **Human Resource Development and Trainings**